



DEPARTMENT OF THE ARMY
HEADQUARTERS, UNITED STATES ARMY FORCES COMMAND
4700 KNOX STREET
FORT LIBERTY, NC 28310-5000

AFCS-CH

27 June 2023

MEMORANDUM FOR Corps and Major Support Command Chaplain Sections (CS)
Reporting Directly to United States Army Forces Command (FORSCOM)

SUBJECT: Chaplain Corps Regimental Awards Nominations Submission Guidance

1. Purpose: This memorandum provides additional guidance on submitting Chaplain Corps Regimental Award nominations packets outlined in HQDA, DACH-ZA memorandum of instruction (Criteria and Procedures for the Chaplain Corps Regimental Awards), 6 Feb 20.
2. Submission Packets: All regimental award nominations packets will include complete documentation in accordance with (IAW) the DACH-ZA memorandum of instruction (MOI). Delineation of service, command and technical supervisor endorsement, letter of lateness will follow memorandum format IAW AR 25-50. FORSCOM CS will return nomination packets that are missing required documentation or do not meet AR 25-50 standards.
3. Submission Timelines: Nomination packets will arrive to the FORSCOM CS no later than 30 days from planned presentation. Requests submitted with less than 30 days must have a letter of lateness accompanying the submission explaining the reason.
4. Submission Process: Supervisory Chaplains will submit Regimental Award nominations through technical chain to the FORSCOM CS POCs Mr. Alex Vergara at alejandro.o.vergara.civ@army.mil and SGM Keisha Archer at keisha.d.archer.mil@army.mil.
5. Award Nomination Criteria: Regimental Award descriptions, eligibility, criteria, recommendation, and approval process are contained within the enclosed DACH-ZA MOI.
6. Point of contact for this memorandum is CH (LTC) Steven Bryant at 910-570-7801 or at steven.d.bryant4.mil@army.mil.

1 Encl
1. Criteria and Procedures

DAVID A. BOWLUS
Chaplain (COL) USA
Command Chaplain